

January 21, 2025

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:30 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, January 21, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. Barbara Meeker, HR Mgr., present.

Cerwinske moved/Brunkhorst second to approve the 1/14/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize the Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve a payroll change for Anali Koontz, Jailer, full time from \$48,175/yr. to \$51,448/yr., orientation complete, effective 1/12/25; and payroll additions: Andrea Tiemessen, CBS Direct Care Staff, full time, \$17/hr./\$10.30/hr. sleep time effective 1/21/25 & Danielle White, Building & Zoning Administrative Assistant, part time, \$19/hr. effective 1/21/25.

Kassandra Johansen, Bremer County Finance Director, presented the FY25 second quarter health insurance fund report and preliminary FY26 health insurance renewal information. Discussion for setting FY26 budgeted county contribution and employee contribution for employee health insurance was postponed until Wellmark provides suggested rates and recommendations. Meeker exited.

Board met with Jan Heidemann, MHDD/GA/SA, for a FY26 budget work session.

Trisha Wilkens, Northeast Iowa Community Action, met with the board to make a FY26 funding request. Jan Heidemann, MHDD/GA/SA, present.

Board met with Landon Moore, County Engineer, for a weekly department update & FY26 budget work session.

Board met with Dan Pickett, Sheriff, for a FY26 budget work session.

Historical Society representatives Gena Mackamul & Kimberly Murphy, met with the board to make a FY26 funding request.

Board met with Aaron Goodenbour, Emergency Management, for a FY26 budget work session. Dan Wedemeier, EMA Commission member, present.

Board met with Scott LaRue, GIS/Maintenance, for a FY26 budget work session.

Shawna Lebeck, Bremer County Community Partners Chair, met with the board to make a FY26 funding request.

Board met with Lindsey Koehler, Building & Zoning Admin. Brunkhorst moved/Cerwinske second to open the Public Hearing for Ordinance #25-01 – an Ordinance Codifying Bremer County Code of Ordinances. No comments received. Cerwinske moved/Brunkhorst second to close the Public Hearing. Cerwinske moved/Brunkhorst second to approve the First Reading of Ordinance #25-01 and set the date for the Second Reading to be held 1/28/25 at 11:30 a.m. Koehler presented minor subdivision requests. Kyle Helland, Helland Engineering & Surveying, present. Brunkhorst moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 25-16 APPROVING THE MINOR SUBDIVISION PLAT OF JON J. & DANA E. CLINTON: Parcel T, being Lot 18 of Rustic Hills 7th Addition in the SE ¼ of the NW ¼ and Part of Lot 11 of Arrowhead Ridge Subdivision - Plat 4 in the NE ¼ of the SW ¼ of Sec 22, T91 N, R13 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the NE Corner of said Lot 18; Thence S 26°09'04" W, 289.32' along the East Line of said Lot 18 to the SE Corner thereof; Thence S 89°28'58" W, 63.45' along the South Line of said Lot 18 to the NE Corner of said Lot 11; Thence S 06°17'02" E, 129.66' along the East Line of said Lot 11; Thence S 89°28'58" W, 144.26' to the West Line of said Lot 11; Thence N 01°37'52" E, 129.09' along said West Line to the NW Corner of Lot 11, also being the SW Corner of said Lot 18; Thence N 68°03'26" W, 143.84' along the West Line of said Lot 18 to the NW Corner thereof and to the South Right-of-Way Line of Rustic Hills Road; Thence N 65°15'51" E, 496.30' along said South Right-of-Way Line to the Point of Beginning. Containing 1.56 Acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 21st DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat JON J. & DANA E. CLINTON: Parcel T (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED this 21st day of JANUARY, 2025.

Cerwinske moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-17 APPROVING THE MINOR SUBDIVISION PLAT OF Bradley W & Leanne R Buchholz: Parcel C in the NE ¼ of the NW ¼ and in the NW ¼ of the NE ¼ of Sec 14, T92 N, R13 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the N ¼ Corner of said Sec; Thence N 87°17'26" E, 310.00' along the North Line of the NW 1/4 of the NE 1/4 of said Sec; Thence S 02°42'34" E, 250.00'; Thence S 16°03'34" W, 66.00'; Thence S 42°53'14" W, 90.00'; Thence S 55°10'36" W, 56.00'; Thence S 80°00'00" W, 52.00'; Thence N 87°05'05" W, 77.00'; Thence S 03°24'08" W, 71.00'; Thence N 87°08' 18" W, 235.00'; Thence N 02°07'29" W, 454.00' to the North Line of the N 1/4 of the NW ¼ of said Sec; Thence N 87°52'31" E, 188.00' along said North Line to the Point of Beginning. Containing 4.82 Acre(s), including 0.38 Acre(s) of 180th Street Right-of-Way, subject to any easements

recorded or unrecorded. WHEREAS, ON THE 21st DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Bradley W & Leanne R Buchholz: Parcel C (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 21st day of JANUARY, 2025.

Cerwinske moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-18 APPROVING THE MINOR SUBDIVISION PLAT OF Bryce F. & Terri J. Seegers, Rev Tr: PARCEL "O": That part of the NW 1/4 of Sec 21, T91 N, R13 W of the 5th P.M., Bremer County, Iowa, described as commencing at the NW corner of said NW 1/4, point being a found 3/4" smooth sided steel rod; thence along the N line of said NW 1/4 S 89°51'20" E a distance of 576.7' to the NE corner of Quit Claim Deed recorded in #20223923 dated 10/12/2022 in the Office of the Bremer County Recorder, being the N 212.65' of the E 160' of the W 576.7' of said NW 1/4, point being a set 1/2" rebar with license #16264, also being the point of beginning; thence continuing along said N line S 89°51'20" E a distance of 189.45' to the Northwesterly corner of Parcel "G" per Plat of Survey recorded in #2004 5535 dated 09/15/2004 in the Office of the Bremer County Recorder, point being a found 1/2" rebar with license #6505; thence along a Westerly line of said Parcel "G" S 16°00 1/2' W a distance of 229.5' to a Westerly corner of said Parcel "G", point being a found 1/2" rebar with license #6505; thence along a Westerly line of said Parcel "G" S 45°26' W a distance of 7.6' to the Northeasterly corner of Parcel "N" per Plat of Survey recorded in #20221635 dated 04/26/2022 in the Office of the Bremer County Recorder, point being a found 1/2" rebar with license #23212; thence along a N line of said Parcel "N" N 89°51 1/2' W a distance of 180.3' to a corner of said Parcel "N", point being a found 1/2" rebar with license #23212; thence along a Westerly line of said Parcel "N" S 46° 16' W a distance of 112.65' to a corner of said Parcel "N", point being a found 1/2" rebar with license #23212; thence along a Westerly line of said Parcel "N" S 34 °33 3/4' W a distance of 45.45' to a corner of said Parcel "N", point being a found 1/2" rebar with license #23212; thence along a Westerly line of said Parcel "N" S 23° 46 1/2' W a distance of 139.15 feet to the most Westerly corner of said Parcel "N", point being a found 1/2" rebar with license #23212; thence N 89°51'20" W a distance of 136.4' to the E line of Parcel #2 per Plat of Survey recorded in Book 259 Page 228 dated 05/18/1982 in the Office of the Bremer County Recorder, point being a set 1/2" rebar with license #16264; thence along said E line North 00°02 1/2' E a distance of 118.55' to the NE corner of said Parcel #2 also being the SE corner of Parcel #1 per Plat of Survey recorded in Book 259 Page 228 dated 05/18/1982 in the Office of the Bremer County Recorder, point being a found 5/8" rebar with aluminum cap; thence along the E line of said Parcel #1 N 00°03 1/4' E a distance of 200.0' to the NE corner of said Parcel #1, point being a found 1/2" rebar; thence along the S line of Court Officer Deed recorded in #20240906 dated 04/12/2024 in the Office of the Bremer County Recorder N 89°53 3/4' E a distance of 198.8' to the SE corner of said #20240906, point being a set 1/2" rebar with license #16264; thence along the E line of the W 416. 7' of said NW 1/4 S 00°02 1/2' W a distance of 62 .9' to the SW corner of the N 212 .65' of the E 160' of the W 576. 7' of said NW 1/4; thence along the S line of said N 212.65' of the E 160' of the W 576. 7' of said NW 1/4 S 89°51'20" E a distance of 160.0' to the SE corner of said N 212.65' of the E 160' of the W 576. 7' of said NW 1/4, point being a set 1/2" rebar with license #16264; thence along the E line of N 212.65' of the E 160' of the W 576.7' of said NW 1/4 N 00°02 1/2' E a distance of

212.65' to the point of beginning. Containing 2.33 acres including 0.14 acres of right-of-way. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The No line of said NW ¼ is assumed to bear S 89°51'20" E for this description. WHEREAS, ON THE 21st DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Bryce F. & Terri J. Seegers, Rev Tr: PARCEL "O"(previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 21st day of JANUARY, 2025.

Board met with David Lehman, Roadside Vegetation Mgr., for a FY26 budget work session.

Board met virtually with CMAR Miron Construction Co., Inc. representatives Jonathan Daniels, Sr. V.P. & Tom Zahalka, Project Mgr. and ISG Inc. representatives Erik Pingel, Project Mgr., & Nathan Compton, Architect to discuss proceeding with the Bremer County Courthouse Addition and Renovation Phase II project. Scott LaRue, GIS/Maintenance, Patrick Myers, Miron Construction Project Mgr., Darius P. Robinson, County Attorney, present. Cerwinske moved/Brunkhorst second to proceed forward with Phase II Courthouse Addition and Renovation construction documents within a \$9,224,945 budget.

Board/Committee updates: Cerwinske attended Emergency Management Commission meeting; Brunkhorst attended Iowa State Association of Counties New Officer School & Northeast Iowa Juvenile Detention Board meeting; Hildebrandt attended Board of Health, INRCOG Regional Transportation Authority Board & East Central Region Mental Health & Disabilities agenda planning & meetings.

Cerwinske moved/Brunkhorst second to adjourn at 12:44 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 21, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 1/21/25:

Agvantage FS Inc	LP Gas	456.14	
Alliant Energy - IP&L	Electric	155.83	
Amanda Gesme	Mileage	16.10	
Amazon Capital Services	Security Camera	166.58	
BMC Aggregates LC	Sand	5,846.23	
Bremer Co Highway dept	Bridge Construction/Fuel	7,399.37	3
Bremer county GA	Utilities	122.86	
Butler Co Rec	Utilities	114.07	2

Central Iowa Detention	Juvenile Detention	2,640.00	
Central Iowa Distributing Inc	Cleaning Supplies & Equip	802.50	
City of Tripoli	Utilities	263.32	2
Crawdaddy Outdoors LLC	Recreation Supplies	3,775.00	
Crawford Supply Co	Commissary Supplies	288.72	
Culligan Water Conditioning	Bottled Water	46.50	
Dick's Petroleum Co	Equipment Supplies	1,072.00	2
Don's Truck Sales Inc	2025 Freightliner Equipment	158,092.00	
Dr Courtney Bochmann	Mileage Reimbursement	2.30	
Duane Hildebrandt	Mileage Reimbursement	66.70	
East-Central Iowa Rec	Utilities	53.61	
EOJohnson	Copier Lease	163.93	
Goodyear Tire & Rubber Co	Equipment Supplies	5,396.40	2
Iowa Prison Industries	Refurbished Signs	1,253.86	
Iowas County Conservation Sys	Dues	100.00	
ISAC	Conference Fees	520.00	3
Jeff Kelm	Safety Boots Reimbursement	200.00	
Jerry Roling Mts Inc	Auto Maintenance	398.34	
Joe Sampson	Mileage Reimbursement	10.35	
John Deere Financial	Misc. Supplies	230.52	2
Kaiser Corson Funeral Home Inc	Autopsy Transport	1,160.00	
Keefe Supply Co	Commissary Supplies	4,230.40	
Kip Ladage	Medical Examiner	193.75	
Liddle's Ecowater Systems	Bottled Water	34.00	
Mansfield Oil Co Of Gainesville	Diesel	18,161.93	
MercyOne Waverly	Medical Examiner	75.00	
MidAmerican Energy Co	Intersection Lighting/Utilities	243.30	2
Miller Hardware	Supplies	8.92	2
Motorola Solutions Inc	Emergency Communication Project	225,047.90	
Napa Auto Parts	Auto Parts	87.53	2
Office Express	Cleaning Supplies	350.15	
Riley's Inc	Supplies	745.00	
Roling Ford LLC	Parts	57.12	
Rv Horizons	General Assistance	572.88	
Sally Yungtum	Mileage Reimbursement	30.80	
Schumacher Elevator Co	Elevator Maintenance	285.30	
Spahn & Rose Lumber Co	Materials/Supplies	653.71	
Stan's Small Engine Repair Inc	Chain Saw	475.00	
Summit Food Service LLC	Inmate Meals	9,834.90	
Taylor Construction Inc	Project Retainer Fee	15,349.66	
The Printery	Print Registrations	153.50	
Thrifty White Pharmacy	Inmate Prescriptions	542.38	
Tyler Technologies Inc	Annual Software Agreement	898.00	
Us Post Office – Tripoli	Po Box Fee	64.00	
Verizon Wireless	Phone/Internet Service	255.90	4
Waverly Utilities	Phone/Internet Service	959.00	2
Wayne's Truck Equipment & Part	Services	80.00	
		470,203.26	
Assessor			
The Masters Touch LLC	Postage	6,820.04	

	Total	6,820.04
CBS		
Amazon Capital Services	Desk	287.99
Miller Hardware	Supplies	23.34
	Total	311.33
	Grand Total	477,334.63